



## FACULTY SENATE Est. 1991

James G Archibald  
President Elect/Vice President

Michael Noll  
Parliamentarian

### Faculty Senate Agenda August 28, 2014; 3:30 pm University Center Magnolia Room

For the benefit of record keeping, we ask that senators and visitors please identify themselves when speaking to an issue during the meeting. Please use the microphones to assist with accurate recording. All senators must sign the roster in order to be counted present. If you have a senator's proxy, please place their name tag beside your name tag on the table in front of you.

1. Call to Order- James Archibald
2. Ten minute session with President McKinney. (See Attachment A)
3. Introduction of New Senators
4. **Approval of the minutes of the May 15, 2014 meeting of the Faculty Senate.**  
<http://ww2.valdosta.edu/facsen/meeting/minutes/index.shtml> (See link for minutes from May 15, 2014).
3. Old & Unfinished Business

Request for bylaws from Statutory and Standing Committees for the faculty senate website. Send to James Archibald- [jgarchibald@valdosta.edu](mailto:jgarchibald@valdosta.edu) by October 1, 2014

#### a. Statutory Committee Reports

Report from the Academic Committee (<http://www.valdosta.edu/academics/registrar/academic-committee.php>)

Committee on Committees-Diane Holliman

Faculty Affairs -Karen Morris

Faculty Grievance Committee John Dunn

Institutional Planning Committee Diane Wright

#### b. Standing Committee Reports

Academic Scheduling & Procedures –Tommy Crane

Academic Honors & Scholarships – Maren Clegg-Hyer

Athletics –Stacey Walters

Educational Policies –Jacob Jewusiak

Environmental Issues –Theresa Grove

Faculty Scholarship & Research –Grazyna Walczak

Library Affairs –Rudo Tsenunhu

Internationalization and Globalization Committee – David Kuhlmeier

Minority & Diversity Issues – Linda Jurczak

Student Activities & Services –James Archibald

Technology – Victoria Russell

c. Special and Ad Hoc Committees reports

i. Report from Ad Hoc Committee to Update and Improve VSU faculty handbook

4. New Business

a. Centralized Advising (See Attachment B)

b. Evaluation -Interim Administrative Positions and Faculty Access to Administrative Evaluations

c. Elections

5. Discussion

6. Adjournment

## Attachment A

Dear VSU Faculty,

The academic year is upon us, and we would like to welcome you all back to campus. In the spirit of transparency and shared governance, we share the following data so everyone has the correct information:

**1. VSU is not in the midst of a hiring freeze.**

In mid-June, Fall 2014 projected enrollment was tracking at approximately 8% down from the same time the previous year. The Planning and Budget Committee approved the 2014-2015 budget on April 25<sup>th</sup> with a projected 5.5% decline in enrollment. The Senior Leadership group met June 9<sup>th</sup> and agreed to hold the following positions pending further review since the additional decline in projected enrollment could have meant as much as a \$1.5 million deficit. Interim Vice President Martin emailed each member of the Senior Leadership group. Following is the list of specific positions included in the email as well as their status now. Please note that all but two faculty positions have been filled.

Position Title	Open Date	Faculty / Staff	Offer letter date	Status 8-6-14
Student Financial Aid Asst I	05.06.2014	Staff		Not posted
Event Operations Coordinator	05.06.2014	Staff	7-19-2014	Hired
Clerk - Advancement Services	04.06.2014	Staff		Not posted
Director of Kings Bay	20.05.2014	Staff		In process of posting
Research Analyst	05.06.2014	Staff		Not posted
Coordinator International Student Services	20.05.2014	Staff		Not posted
Staff Summary: 4 of 6 not yet posted or hired (67%)				
Director of Field Instruction	4/2/2014	Faculty	5-9-2014	Hired
Temporary Assistant Professor of Music	4/2/2014	Faculty	5-19-2014	Hired
Lecturer	3/20/2014	Faculty		
Temporary Instructor/Assistant Professor of Theatre	3/21/2014	Faculty		Hired Limited Term Faculty
Assistant Professor of Sociology	4/10/2014	Faculty	5-23-2014	Hired
Assistant Professor of Sociology	4/10/2014	Faculty	5-23-2014	Hired
Assistant Professor of Criminal Justice	4/10/2014	Faculty	4-8-2014	Hired
Temporary Assistant Professor of Speech Comm	4/29/2014	Faculty	7-23-2014	Hired Limited Term Faculty
Temporary Assistant Professor of Speech Comm	4/29/2014	Faculty	7-23-2014	Hired
Limited Term Faculty	6/3/2014	Faculty	8-4-2014	Hired Limited Term Faculty
Limited Term Faculty	5/30/2014	Faculty	7-25-2014	Hired Limited Term Faculty
Limited Term Faculty - Dept of Adult & Career Ed	5/30/2014	Faculty	7-25-2014	Hired Limited Term Faculty
Limited Term Faculty	6/5/2014	Faculty		Not Posted
Limited Term Faculty Music Depart (Piano)	6/9/2014	Faculty	7-23-2014	Hired Limited Term Faculty
Faculty Summary: 1 (possibly 2) of 14 not yet posted or hired (15%)				

Academic Affairs has been moving forward with positions needed for fall semester with the assistance of the Deans and Academic Department Heads. No classes have been cancelled, though Academic Affairs reports that some may have been consolidated. As soon as fall classes begin, Provost Rogers will work with Deans to establish priorities for fiscal year 2015-2016.

A list of new faculty members is included on the following website, which is updated each time a new faculty member arrives. Please welcome them to Valdosta State!

<http://www.valdosta.edu/academics/academic-affairs/vp-office/welcome-new-faculty.php>

**2. More than \$1 M in faculty positions have already been cut.**

A total of \$927,064 in vacant faculty positions were cut in the original 2014-2015 budget since enrollment had declined in the previous two years. The specific positions were proposed by Academic Affairs. However, as outlined at the April 25<sup>th</sup> Planning and Budget meeting, enrollment losses for the three years ending 6-30-2015 were projected to total 15%. The University had a projected budget shortfall of \$4.896 million to address enrollment and appropriation losses, plus increased expenses including a 3% merit raise pool (totaling \$2 million), faculty tenure and promotion adjustments, employee health insurance increases, and funding to support the University's first ever capital campaign. As you can see, the vast majority of the budget cuts and new expenses came from non-academic sources.

Following is a recap of fall enrollments:

	Term	Head count	Inc / (Dec)	Increase / (Decrease)
FY15 EST	Fall 2014	11,231	(571)	-5%
FY14	Fall 2013	11,802	(713)	-6%
FY13	Fall 2012	12,515	(574)	-4%
FY12	Fall 2011	13,089	191	1%
FY11	Fall 2010	12,898	507	4%
FY10	Fall 2009	12,391	901	8%
FY09	Fall 2008	11,490	210	2%
FY08	Fall 2007	11,280	392	4%
FY07	Fall 2006	10,888		

**3. Release Time.**

18 of 35 requested course reassignments at no additional cost were submitted by Deans to the Provost's office on June 11<sup>th</sup>. The Provost's office has approved them.

**4. Additional administrators are being hired.**

There was a review of staff in President's offices at 17 institutions (including USG sister institutions, comparator and aspirant institutions.) To bring VSU into alignment the need for a Chief of Staff was determined, and the previously unfilled position of Director of University Relations was eliminated to create that position. This move was vetted with the Faculty Senate Executive Committee in Spring 2013. The Provost's office also made adjustments to reflect the job duties that were being performed in that area. These critical infrastructure improvements will allow these offices to more directly serve the needs of the university.

The transformative impact that we have in the lives of our students is what brings us to campus every day. We value the contributions of the faculty and staff to the lives of our students, and want to keep us all focused on the work at hand to



## **Attachment B**

### **Centralized Advising**

The stated mission of Centralized Advising is to "provide outstanding academic advising and counsel to first-year students to support their academic goals and future career aspirations while enhancing their overall education experience." There can be no doubt that such a mission is important and not only in the context of student retention.

However, for certain highly specialized areas of study, this mission can only be met when students are advised by professionals in their field, such as in physics, astronomy, and, especially, our two-year engineering program. If such expertise is not available in the Office for Centralized Advising, it seems best to directly refer first-year students to their respective major departments. This departmental advising is not needed by all disciplines or major programs at VSU. Certain departments simply would like to have the option to do their own advising